

CUPS for Proofreading

C apitalization	U sage	P unctuation	S pelling
Beginning of Sentences	Appropriate Homophones	End Punctuation	Appropriate Plural Forms
Proper Nouns	Singular Possessives	Commas in Series	Appropriate Homophones
Titles	Plural Possessives	Commas in Direct Address	
Day of Week	Subject-Verb Agreement	Commas in Dates	
Months		Quotation Marks	